



Resident and Staff Memo

Everly House 2026 Parking Lot Improvement Project

Please review the following temporary parking and building access procedures during the parking lot improvement project.

- * No parking is permitted in the front parking lot on Lafayette Street.
- * Residents must park in the lower parking lot on Randolph Street and use the ground-floor patio door for building entry.
- * A Ring doorbell will be installed at the patio entrance to help ensure residents can enter safely.
- * Only overnight staff and handicap parking are permitted in the upper parking lot on Randolph Street.
- * The two handicap parking spaces will be located at the top of the hill next to the black guardrail.
- * All employees must park on Randolph Street.
- * Construction will begin June 8 and is expected to be completed September 11.